

**Before You Use Your Custom Bags .....**

The set of custom bags for your exhibit should include 23 pieces. Check the shipping list to insure that you have received all components.

Your labels are included in the following pages. They are arranged so that you can easily cut all the pages at one time with a paper cutter. Each bag should have a label for the outside identifying the number and contents. Many of the bags also have an 'Instruction' label that can be placed inside the bag in the clear window.

**Outside Bag Labels .....**

Outside bag labels are marked with white lettering on black on each end. Cut and place the labels in the corresponding bags according to the list below.



*The little white tag with one number next to the 'Buck's Bags' label on the outside of each bag*

<b>BUCK'S BAGS #</b>	<b>Qty.</b>	<b>Twiga Bag Label #</b>	<b>Outside Label Instructions</b>
<b>1</b>	<i>1</i>	#1	<b>OPEN FIRST</b>
<b>2</b>	<i>3</i>	#2, #3, #4	<b>MATS</b>
<b>3</b>	<i>2</i>	#5, #6	<b>UNIT BLOCKS</b>
<b>4</b>	<i>2</i>	#7, #8	<b>LARGE FOAM BLOCKS</b>
<b>5</b>	<i>3</i>	#9, #10, #11	<b>BRICK BLOCKS</b>
<b>6</b>	<i>2</i>	#12, #13	<b>WOODEN PLANKS</b>
<b>7</b>	<i>2</i>	#14, #15	<b>SMALL FOAM BLOCKS</b>
<b>8</b>	<i>1</i>	#16	<b>UNIT CUBES</b>
<b>9</b>	<i>5</i>	#17 #18 #19 #20 #21	<b>A-FRAMES (5):</b> Unit Blocks Brick Blocks Unit Cubes Foam Blocks Wooden Planks
<b>10</b>	<i>1</i>	#22	<b>BANNERS (5) and BANNER STANDS</b>
<b>11</b>	<i>1</i>	#23	<b>OUTDOOR BANNER</b>

## Inside Instruction Labels .....

Inside of each bag you will find a clear window for packing instructions and more detailed contents. Place the 'Inside Window' labels in the inside clear windows according to the list below.

BUCK's BAGS #	Qty.	Twiga Bag Label #	Inside Label Instruction
1	1	#1	<b>OPEN FIRST:</b> - Stack 3 Large Foam Station Bins - Med. Tote w/ aprons - Med. Tote with Evaluation Cards and pencils - Small container w/Swiffer - Exhibit Manual
2	3	#2, #3, #4	<b>MATS:</b> - Clean mats with Swiffer prior to packing - Stack 33 or 34 mats per bag
3	2	#5, #6	<b>UNIT BLOCKS:</b> - Half of the blocks will fit neatly stacked into each of the rolling boxes. Fit the blocks in so that the lid fits snugly on top and the bag can be easily zippered. Carefully roll the crate over the bag so that the wheels are placed through the holes on the bottom of the bag. <u>CAUTION:</u> Two people should lift the crate when placing in a vehicle!!
4	2	#7, #8	<b>LARGE FOAM BLOCKS:</b> Pack 2 sets in a bag according to the diagrams, with 2 layers in each configuration
5	3	#9, #10, #11	<b>BRICK BLOCKS:</b> - Pack according to diagram, fitting 2 dozen blocks and 1 hamper per bag - All blocks lay flat
6	2	#12, #13	<b>WOODEN PLANKS:</b> - Tubs hold 200 planks each - Stack 3 tubs per bag
7	2	#14, #15	<b>SMALL FOAM BLOCKS:</b> - The small foam blocks use the larger clear wheeled totes - Stack 2 totes together and fill neatly with foam blocks - Fill the bag around the totes with additional foam blocks
8	1	#16	<b>UNIT CUBES:</b> - Unit cubes are placed in clear tubs - Empty half the cubes into one tub and nest 2 tubs inside each other - Include pattern cards and one-one book
9	5	#17, #18, #19, #20, #21	<b>A-FRAMES</b> (No inside label instructions)
10	1	#22	<b>BANNERS</b> (5) and <b>BANNER STANDS</b> (5): Secure the 5 banner stands in the 2 sets of 2 straps on the bottom, then place the rolled banners on top.
11	1	#23	<b>OUTDOOR BANNER</b> (No inside label instructions)

## Care of Bags .....

BLOCK Fest™ custom bags are very durable. An occasional wipe with a damp cloth should keep them looking good. The bags have been designed to be carried efficiently and safely. Remind volunteers to use the carrying handles. Velcro double handles closed for easy carrying.

The Unit Block crates are heavy and should be lifted by two people using the side handles. When moving from one place to another, the pull strap can be used by one person.

When packing any of the items, do not force zippers closed. If they are too tight, recheck the contents to see that they are packed neatly. All bags should fit comfortably.

*These labels have been designed so that you can use a paper cutter to cut several sheets at one time.*

*Cut close to all the lines so the labels will fit properly inside the bag's clear windows.*

*For best results, cut along left, right, top and bottom lines before cutting between labels.*

No.  
**1**

**OPEN  
FIRST**

OUTSIDE

**# 1 OPEN FIRST:**

- Stack 3 Large Foam Station Bins
- Med. Tote w/ aprons
- Med. Tote with Evaluation Cards and pencils
- Small container w/Swiffer
- Exhibit Manual

INSIDE window

No.  
**2**

**Mats**

OUTSIDE

**INSIDE**  
window

## **#2 MATS:**

- Clean mats with Swiffer prior to packing
- Stack 33 or 34 mats per bag

No.  
**3**

# **Mats**

**OUTSIDE**

**INSIDE**  
window

## **#3 MATS**

- Clean mats with Swiffer prior to packing
- Stack 33 or 34 mats per bag

No.  
**4**

# Mats

OUTSIDE

## #4 MATS

- Clean mats with Swiffer prior to packing
- Stack 33 or 34 mats per bag

INSIDE window

No.  
**5**

# Unit Blocks

OUTSIDE

## #5 UNIT BLOCKS

- Half of the blocks will fit neatly stacked into each of the rolling boxes. Fit the blocks in so that the lid fits snugly on top and the bag can be easily zippered. Carefully roll the crate over the bag so that the wheels are placed through the holes on the bottom of the bag.
- **CAUTION:** Two people should lift the crate when placing in a vehicle!!

INSIDE window

No.  
6

# Unit Blocks

OUTSIDE

## #6 UNIT BLOCKS

- Half of the blocks will fit neatly stacked into each of the rolling boxes. Fit the blocks in so that the lid fits snugly on top and the bag can be easily zippered. Carefully roll the crate over the bag so that the wheels are placed through the holes on the bottom of the bag.
- **CAUTION:** Two people should lift the crate when placing in a vehicle!!

INSIDE window

No.  
7

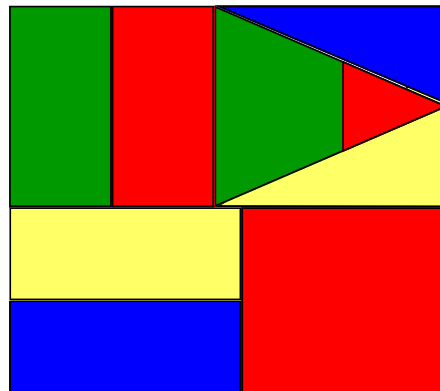
# Large Foam Blocks

OUTSIDE

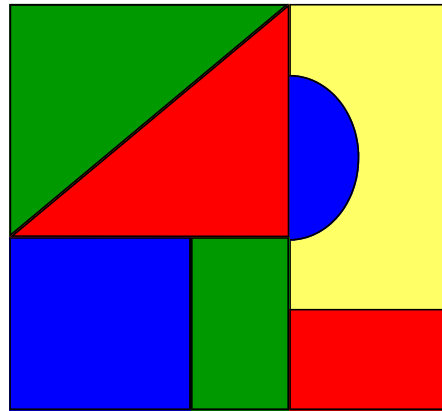
## #7 LARGE FOAM BLOCKS

- Pack 2 sets in a bag according to the diagrams, with 2 layers in each configuration

INSIDE  
window







No.  
8

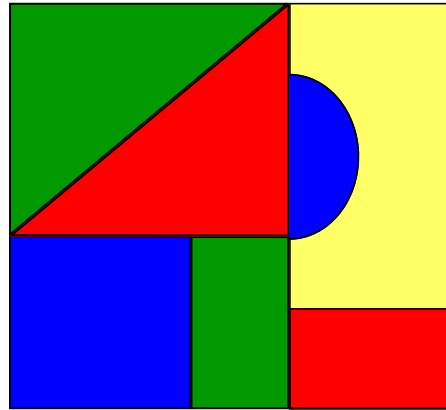
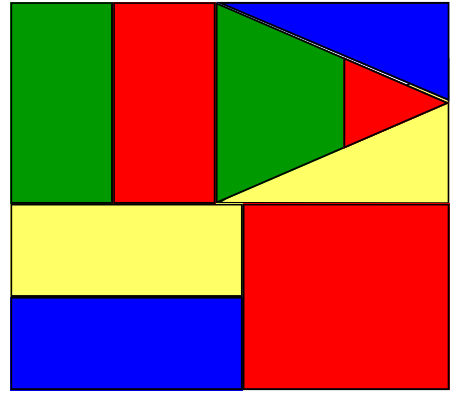
# Large Foam Blocks

OUTSIDE

## #8 LARGE FOAM BLOCKS

- Pack 2 sets in a bag according to the diagrams, with 2 layers in each configuration

INSIDE window



No.  
9

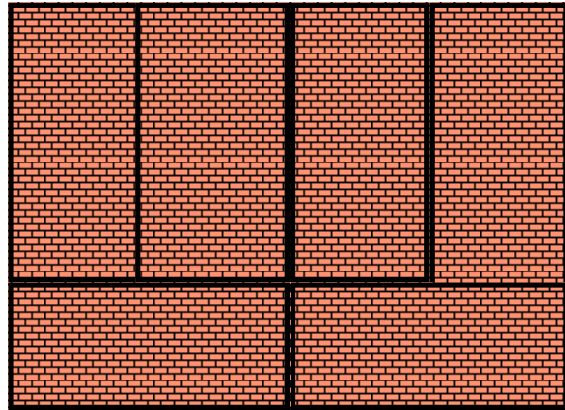
# Brick Blocks

OUTSIDE

**INSIDE**  
window

## #9 BRICK BLOCKS

- Pack according to diagram, fitting 2 dozen blocks and 1 hamper per bag
- All blocks lay flat



No.  
**10**

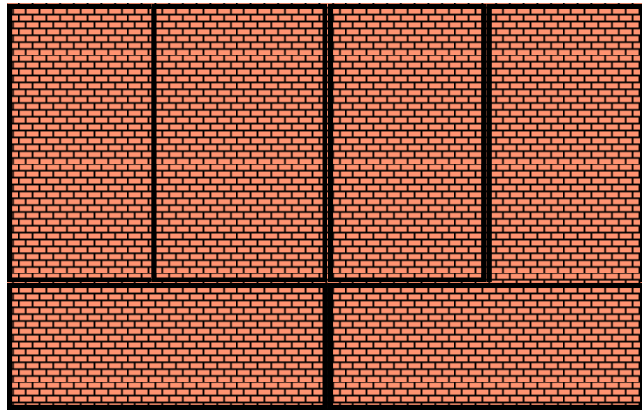
**Brick  
Blocks**

**OUTSIDE**

## #10 BRICK BLOCKS

- Pack according to diagram, fitting 2 dozen blocks and 1 hamper per bag
- All blocks lay flat

INSIDE window



No.  
**11**

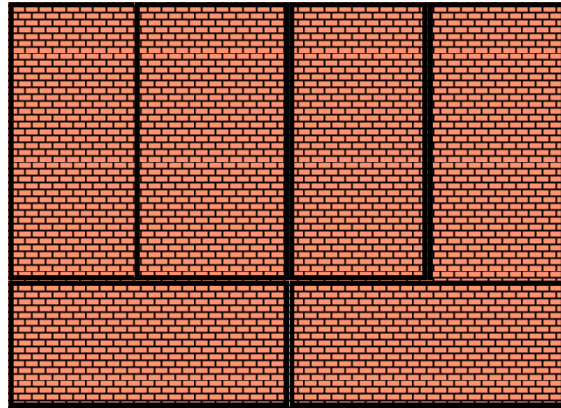
# Brick Blocks

OUTSIDE

## # 1 1 BRICK BLOCKS

- Pack according to diagram, fitting 2 dozen blocks and 1 hamper per bag
- All blocks lay flat

INSIDE window



No.  
12

# Wooden Planks

OUTSIDE

## #12 WOODEN PLANKS

- Tubs hold 200 planks each
- Stack 3 tubs per bag

INSIDE window

No.  
**13**

## Wooden Planks

OUTSIDE

## #13 WOODEN PLANKS

- Tubs hold 200 planks each
- Stack 3 tubs per bag

INSIDE window

No.  
**14**

# Small Foam Blocks

**OUTSIDE**

## **#14 SMALL FOAM BLOCKS**

- The small foam blocks use the larger clear wheeled totes
- Stack 2 totes together and fill neatly with foam blocks
- Fill the bag around the totes with additional foam blocks

**INSIDE** window

No.  
**15**

# Small Foam Blocks

**OUTSIDE**

## #15 SMALL FOAM BLOCKS

- The small foam blocks use the larger clear wheeled totes
- Stack 2 totes together and fill neatly with foam blocks
- Fill the bag around the totes with additional foam blocks

INSIDE window

No.  
16

# Unit cubes

OUTSIDE

## #16 UNIT CUBES

- Unit cubes are placed in clear tubs
- Empty half the cubes into one tub and nest 2 tubs inside each other
- Include pattern cards and one-one book

INSIDE window



No.  
**17**

**A-Frame:**  
**UNIT  
BLOCKS**

**OUTSIDE**

No.  
**18**

**A-Frame:**  
**BRICK  
BLOCKS**

**OUTSIDE**

No.  
**19**

**A-Frame:**  
**UNIT  
CUBES**

**OUTSIDE**

No.  
**20**

**A-Frame:**  
**FOAM  
BLOCKS**

**OUTSIDE**

No.  
**21**

**A-Frame:**  
**WOOD  
PLANKS**

**OUTSIDE**

No.  
**22**

**Banners  
&  
Banner  
Stands**

**OUTSIDE**

## #22 BANNERS & BANNER STANDS

- Secure the 5 banner stands in the 2 sets of 2 straps on the bottom, then place the rolled banners on top

INSIDE window

No.  
23

**Outdoor  
Banner**

OUTSIDE